



## **Frequently Asked Questions:**

### **How do I know which dates are available?**

For updated information on availability please call 814-667-2538 or e-mail [rentals@mccannart.org](mailto:rentals@mccannart.org).

### **What is the cost of each package?**

For updated information on the cost of packages please call 814-667-2538 or e-mail [rentals@mccannart.org](mailto:rentals@mccannart.org).

### **Are linens provided?**

Most packages include table linens and napkins. If your package does not include linens, you can rent table linens and napkins from the C. Barton McCann School of Art at an additional cost.

### **Are tables and chairs provided?**

Most packages include tables and chairs for up to 250 guests. If your package does not include tables and chairs, you can rent them for \$3.00 per table and \$1.00 per chair.

### **Do I hire the catering service or is it provided?**

Catering services are hired by the host and are not limited by the facility. (Any new caterer to the facility must schedule an appointment with the operations director at least one month prior to the event.)

#### **Catering Companies Used at Previous Events:**

Benjamin's Distinctive Catering  
Harrison's Wine Grill & Catering  
Zola New World Bistro  
Catering with Style by Dan Rallis  
Luigi Ristorante and Catering  
Doan's Bones Barbecue

### **What if I want to serve alcohol?**

Alcohol service other than Just Bartending must be contracted through a vendor approved Bar Tending Service. (\*Please contact C. Barton McCann School of Art Staff.) An additional \$300 security deposit is due if the renter is using individual glass bottles. Kegs, plastic containers, aluminum cans, are fine.



C. BARTON MCCANN SCHOOL of ART  
4144 Miller Road, Petersburg, PA 16669, 814.667.2538

www.mccannart.org  
admissions@mccannart.org

### **Which Facilities are on campus and which ones are off campus?**

Fern Hill Education Center	on campus
Fern Hill Pavilion	on campus
Hemlock Cottage	on campus
Sculpture Garden	on campus
Laurel Run Studio	on campus
Studebaker House	off campus

### **Can I decorate the facility?**

Yes. Decorations and personal touches are welcome; however they are the responsibility of the event host. Nothing however may be nailed, glued, or adhered in a permanent fashion to the walls, windows, floors, or ceilings of any facility (thumbtacks and staples are strictly prohibited). We asked that anything you bring in, you remove at the end of your stay. Damages caused by decorating will result in the loss of your security deposit plus repair costs.

### **Can I tour the grounds during an overnight stay?**

Yes. Guests may view the grounds with the exception of areas designated as Private until dusk. Campus grounds are open for guided tours Monday – Friday 9:00am – 4:00pm.

### **Can guests tour the grounds during a private event?**

Guests are encouraged to tour the grounds during events (until dusk) but are asked to stay within areas not designated as private.

### **Is the gallery open during events?**

Yes for an hour without charge. We encourage guest to visit the gallery and see the wonderful collection of artwork. No flash photography or food and drink is allowed inside the gallery. Touching of the artwork is strictly prohibited.

### **Is smoking allowed?**

Smoking is allowed only in designated outdoor smoking areas. Smoking is strictly prohibited in all indoor facilities and under the pavilion.

(Cigarette butts found on the grounds or inside facilities will result in loss of security deposit)

### **How do we inform guests of rules and regulations?**

Refer all guests to the “About” tab on our website

### **Where are directions to the C. Barton McCann School of Art?**

Directions are available under the “About” tab on our website



### **How can I see the facilities and grounds?**

Visitors are always welcome at C. Barton McCann School of Art. Tours are given daily and on weekends; to schedule a tour call 814-667-2538.

### **What if I'm having an event outside and it rains?**

Outside events will be moved inside the Fern Hill Education Center in the event of inclement weather at no additional charge.

### **Is a shuttle available for rent?**

Not by C. Barton McCann School of Art.

### **Shuttle Services Used at Previous Events:**

Fullington

Long Motor Bus

### **What about renters insurance?**

Insurance is not available through the C. Barton McCann School of Art but it can be obtained through any insurance company and it will cover deposits lost due to natural disasters or other situations out of the host's control.

### **What if I have more Questions?**

Please feel free to call 814-667-2538 or e-mail [rentals@mccannart.org](mailto:rentals@mccannart.org)